

## Suggested introduction to use during key informants- and focus groups meetings

**The below are only intros for guidance. Please use whatever you find appropriate in the given context. What is important is that you introduce yourself, the organisation and the project before you start conducting the community meeting.**

### 1. Introduce yourself and DDG/DRC

*Good morning/Good afternoon. How are you? My name is... I am... And these are my colleagues... We come from Danish Demining Group and Danish Refugee Council (DDG and DRC).*

Ask if the interviewees are already familiar with DRC and/or DDG, otherwise explain that

*DRC and DDG are international NGOs and have been operating in x-name land since 200X. DDG has conducted mine and UXO clearance while DRC has been implementing projects within the following main sectors:*

*(check with DRC before you mention any sectors) income generation, agriculture, water & sanitation, school construction, protection, peace building & conflict resolution and community policing.*

You need to sense here if you should spend some more time explaining who you are and what DDG is doing. As with the community entry / liaison meeting it is important they establish a 'trust' between the community and you/ DDG.

### 2. Explain the background and purpose of the visit and the baseline study / impact assessment

*We visited the other day and permission was given from your elders / leader for us to return and implement a Baseline Study/ Impact Assessment. We thank you for setting aside the time to meet us. While the enumerators visit the families in your village, I would like to ask a few questions from the group (elders and other persons of relevance).*

You can use the open-ended questions for this (see Annex L) or simply improvise. What is important is that you get them to talk about the contamination and how it affects their lives, their livelihood and their sense of feeling safe. Where do they see the problem with regards to mines and UXOs – and how can DDG support a solution to this problem. With the information from these meetings, we can better evaluate how the DDG operation might be able to support the rehabilitation of their lives and livelihoods.

After the meeting you thank them again, and explain the enumerators might be visiting a few more days before all data is collected. You also need to ensure that other meetings with focus groups will be scheduled and carried through similar to the community meeting.