

Introduction for the enumerators to use

1. Introduce yourself and state your purpose

Good morning/ Good afternoon. How are you? My name is... I am from the Danish Demining Group, and my colleagues and I are here to conduct a baseline study/ impact assessment for your community. I would like to ask some questions that will help us to understand more about your situation here. We have already spoken to the leaders and elders of your community and permission and acceptance have been given. We would really appreciate your help, because when we return to actually start operation, your information combined with the rest of the village will help us to better set the right focus for our operation here and help the target groups best possible. Do you have time/ would you like to help me out? The interview will take around 20 minutes and your answers will be completely confidential.

If the respondent asks for money or other form of payment for conducting the interview you should in a kind way explain this is not possible, and again try to emphasise why this is important and how it can help their community. If they keep asking for money you would need to politely cancel this interview, make a note on the questionnaire explaining why it was not filled out and move on to the next family.

2. Introduce DRC and DDG

If you see a need (sense it is necessary) - ask if the respondent is already familiar with DDG and/or DRC, otherwise explain

DDG and DRC are international NGOs and have been operating in x-name land since 200X. The organisation is non-government controlled and completely independent and un-political. DDG has conducted mine and UXO clearance while DRC has been implementing projects within the following main sectors: (check with DRC before you mention any sectors) income generation, agriculture, water & sanitation, school construction, peace building & conflict resolution and community policing.

3. Start filling in the questionnaire.

After completion of the questionnaire thank the respondents again, and explain the information will now be used for DDG to better operate in their area.

The team leader (or appointed survey leader) will follow / support the DDG enumerators through the entire data collection.